




港大保良何鴻燊社區書院

## 入學獎勵金

(適用於保良局轄下中學學生)



凡保良局屬校應屆香港中學文憑試學生申請  
入讀本書院以下課程，一經取錄，即可獲頒  
入學獎勵金。

副學士 / 高級文憑 港幣 10,000元

基礎專上教育文憑 港幣 5,000元



## 報名表 Application Form 2020 (只供保良局屬校學生使用)

For students from Po Leung Kuk affiliated schools only

請以英文正楷填寫表格及使用塗改液/帶修改。

請選取最多兩項課程，報名編號請參閱下列課程一覽表。

註一：遞交申請表後，所選報的課程將不可更改。

註二：書院會先處理你的第一選擇課程申請，如未被錄取，便會考慮你所填報的下一個選擇課程。

Please complete in English **BLOCK LETTERS** and use correction fluid / tape to make amendments.

Please select a maximum of two programmes and refer to the Programme List below for application codes.

Note 1: You cannot change the programme choices when the application has been submitted.

Note 2: When the application for your 1<sup>st</sup> choice is unsuccessful, we will consider your next choice of programme.

第一選擇課程報名編號

1<sup>st</sup> Choice Programme Application Code

第二選擇課程報名編號

2<sup>nd</sup> Choice Programme Application Code

After completion, please pay postage and mail to:

Admission Team  
18/F, HKU SPACE Po Leung Kuk  
Stanley Ho Community College  
66 Leighton Road  
Causeway Bay, Hong Kong

### 個人資料 Personal Particulars (必須填寫 Mandatory Field)

中文姓名  
Name in Chinese

英文姓名  
Name in English

(Surname) (Given Name)

出生日期  
Date of Birth

日 Day

月 Month

年 Year

身份證/護照號碼  
HKID / Passport No.

( )

性別  
Gender

☐ 男 Male  
☐ 女 Female

通訊地址  
Correspondence Address

屋苑/街道 Estate/Street/Road

地區 District

住宅電話  
Home Telephone

手提電話  
Mobile Phone

國籍  
Nationality

電郵地址  
E-mail Address

香港特別行政區永久居民  
Permanent Resident of the HKSAR

☐ 是 Yes  
☐ 否 No

閣下在學習及/或考試等方面是否需要特別安排?

☐ 否 No

Do you need special arrangement in learning and/or taking the examination?

☐ 是 Yes, 請註明: Please specify:

就讀中學

Secondary School Attending

應屆香港文憑試考生

Current DSE Applicant

☐ 是 Yes

☐ 否 No

海外公開考試

Overseas Public Examination Attempted

☐ GCSE/IGCSE

☐ GCE

☐ IAL

☐ SAT

☐ IB

☐ IELTS

☐ TOEFL

☐ Others:

### 課程一覽 Programme List (詳情請瀏覽書院網頁 Please visit our College website for details: <http://hkuspace-plk.hku.hk/>)



#### 副學士課程 Associate Degree Programmes (AD) ① 兩年 2 years

課程 / Programme	報名編號 / Application Code
應用社會科學 Applied Social Sciences	
傳理、公關及新聞 Communication, Public Relations and Journalism	83-202
刑事司法及執法 Criminal Justice and Law Enforcement	83-200
心理學 Psychology	83-204
青年與社會服務 Youth and Social Services	83-203

#### 高級文憑課程 Higher Diploma Programmes (HD) ① 兩年 2 years

課程 / Programme	報名編號 / Application Code
會計學 Accounting	
專修主題 / Theme: 會計學 Accounting Studies	82-508
專修主題 / Theme: 會計及銀行 Accounting and Banking	82-506
專修主題 / Theme: 會計及財務策劃 Accounting and Financial Planning	82-507
商業管理學 Business Management	
專修主題 / Theme: 管理學 Management Studies	82-809
專修主題 / Theme: 人力資源管理學 Human Resource Management	82-805
專修主題 / Theme: 管理及商業法律學 Management with Business Law	82-806
專修主題 / Theme: 管理及心理學 Management and Psychology	82-808
專修主題 / Theme: 管理及電子商務學 Management and e-Commerce	82-807
營養及食品管理 Nutrition and Food Management	
專修主題 / Theme: 食物及營養科學 Food and Nutritional Sciences (SSSDP)	82-203
專修主題 / Theme: 食物科學及食品安全 Food Science and Safety (SSSDP)	82-204
食品健康及商業管理學 Food Health and Business Management (SSSDP)	83-503
社康照顧 Health and Social Care (SSSDP)	83-800
醫療及保健產品管理 Medical and Health Products Management (SSSDP)	83-206
酒店管理 Hotel Management (SSSDP)	83-505
旅遊、會展及節目管理 Tourism and Events Management (SSSDP)	83-807
旅遊及酒店管理 Tourism and Hospitality Management (SSSDP)	83-806
體育及康樂管理 Sport and Recreation Management (SSSDP)	83-208
運動教練學及運動表現 Sport Coaching and Sport Performance (SSSDP)	83-500
法律行政人員 Legal Executives	83-808
測量及物業管理 Surveying and Property Management	83-504



## 申請人注意事項 Notes to Applicants

- 成功申請者只會就此申請獲一個課程取錄。該課程如被取消或因人數或其他原因取消，申請者可獲退還或安排入讀其他課程。惟申請人須符合該課程的最低入學要求及視乎學額而定。
- 港大保良何鴻燊社區書院(下稱「書院」)或於課堂及活動時進行拍攝或錄像，有關資料將會用作宣傳或推廣之用。若閣下不欲本書院使用其肖像於書院任何宣傳品，請致函「香港銅鑼灣禮頓道66號港大保良何鴻燊社區書院入學事務處」，本書院將樂意接納閣下的意願。閣下仍可行使其他個人權利，在本書院進行拍攝或錄像時，表明意願。
- 本書院校長有權決定是否接受閣下課程之入學申請。
- You will receive only one offer for this application if your application is successful. If the programme you are offered is cancelled because of insufficient enrolment or other unforeseeable difficulties, your course fee can be refunded or you may be considered for admission to another programme, subject to your meeting the minimum entrance requirements and the availability of places in that programme.
- HKU SPACE Po Leung Kuk Stanley Ho Community College ("the College") may take photographs or videos during classes or activities for the purpose of publicity and course promotion. If you do not wish your image to be published by any means, such request should be addressed to "Admissions Office, HKU SPACE Po Leung Kuk Stanley Ho Community College, 66 Leighton Road, Causeway Bay, Hong Kong". We would try our best to accommodate your request. However, you can still exercise your right to express your wish not to have your image captured in the above circumstances.
- The College Principal has the final decision on accepting any application for admission.

## 收集個人資料聲明 Statement on Collection of Personal Data

- 申請人必須提供其個人資料及課程申請所需資料，否則本書院將不能有效處理其申請。
- 在法許可情況下，個人資料將會作入學申請、註冊、有關學術及行政活動、校友服務及聯絡、研究、統計、市場分析及推廣(包括直接銷售)等用途。只有香港大學專業進修學院/港大保良何鴻燊社區書院職員，或能處理有關資料，但不可會轉移到書院提供有關服務的委託人處理。
- 完成報名程序及課程註冊後，申請人如不欲提供，其個人資料將會被刪除。如申請人於上述第6項表明願意接收書院的推廣訊息，申請人的聯絡資料及同意接收書院推廣訊息的紀錄將保留作其他用途。錄取錄者的個人資料會被保留作學籍紀錄。只有香港大學專業進修學院/港大保良何鴻燊社區書院職員或為書院提供有關服務的委託人才能處理有關檔案，而閣下提供的所有個人資料將絕對保密。報名時所收的個人資料，則難以列明規定用途和相關用途，以及退款處理之用(如需要)。
- 所有進修課程及課程註冊均由香港大學專業進修學院設計及審批，成功修畢任何一項課程的學生，均按香港大學學制，經香港大學專業進修學院頒發學銜。故港大保良何鴻燊社區書院職員向閣下提供的個人資料，如屬取錄、何時或為香港大學專業進修學院及港大保良何鴻燊社區書院之紀錄。
- 在緊急情況下，書院將向學生發放電話通知，或在有需要時附以其他方式，如電子郵件，以作通知。請準確填寫有關資料以便聯絡。如有任何更改，請儘快向書院提出更新，如閣下對接收電話通知有困難，請聯絡書院入學事務處，以作適當安排。

### 個人資料用途直接關係

- 申請人提供的個人資料(包括姓名、聯絡方法及其他資料如曾報讀的課程、畢業年份等)將用作與書院溝通渠道，書院將透過信件、電子郵件、流動電話和其他社交媒體等為申請人、學員和校友送上書院的最新課程資料及推廣訊息。這些資料亦將包括書院講座及活動、折扣優惠、諮詢服務、校友會活動、校友會會員享優惠、校友聯誼及籌款活動等，當中亦可能包括香港大學或其附屬機構的不定期資訊。閣下可隨時以書面或電郵方式向書院申明是否願意繼續接收有關資訊。

如不欲收到任何透過上述渠道發出的資訊，包括折扣優惠，請在表格內填上刪號。 ☐

- 根據個人資料(私隱)條例，申請人有權知悉資料有否保留個人資料，同時亦可查閱、索取及更改其個人資料。申請人如欲查閱其個人資料，請填妥查閱資料要求表格並以電郵 [privacy@hkupspace-plk.hku.hk](mailto:privacy@hkupspace-plk.hku.hk) 交回書院個人資料私隱主任。本書院將會酌情收取行政費用。如欲更改一般個人資料，請直接聯絡書院入學事務處。
- 如欲了解本書院私隱政策的詳情，請參閱書院的課程手冊或網頁(<http://hkupspace-plk.hku.hk/chi/privacy-policy>)。
- 香港大學專業進修學院作為香港大學的一部分，大學的收集個人資料政策亦適用於本學院。詳情請參閱 (<http://www.aal.hku.hk/admissions/documents/pics.pdf>) (只提供英文版本)。

- It is necessary for applicants to supply their personal data and to provide all the information requested in the application documents, as otherwise the College may be unable to process and consider their applications.
- The personal data provided in this form will be used for processing your application for admission, and for registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing (including direct marketing) purposes. The data will be solely handled by the HKU School of Professional and Continuing Education ("HKU SPACE" / HKU SPACE Po Leung Kuk Stanley Ho Community College ("HPSHCC")) staff but may be transferred to an authorised third party providing services to HKU SPACE / HPSHCC in relation to the above purposes and prescribed purposes as allowed by the law from time to time.
- When the processing and consideration of all the applications for a particular programme have been completed: (a) the personal information of unsuccessful candidates will be destroyed (if you have indicated to receive our promotional materials in Paragraph 6 then your contact details and opt-in consent would be retained for such purposes); and (b) the personal information of successful candidates will serve as part of the applicant's official student records and will be handled by HKU SPACE / HPSHCC staff or by staff of an authorised third party providing services to HKU SPACE / HPSHCC in relation to the stated purposes. In all such circumstances, please be assured that any personal information you supply will be kept strictly confidential. Personal data collected arising from any payment for this application may be retained as statutorily required and for processing refund, if necessary.
- Successful completion of any programme offered by HPSHCC leads to an award within the University of Hong Kong system through HKU SPACE. The personal data provided by applicants to HPSHCC programmes, if admitted, will become the student records of both HKU SPACE and HPSHCC.
- The College will send urgent messages to students via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is therefore important that the mobile phone number and email address that the applicant provides are accurate. Any change should be reported to the Admissions Office immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the Admissions Office of HPSHCC for separate arrangements.

### Use of Personal Data related to Direct Marketing

- From time to time, HPSHCC will send the latest updates and promotional materials to applicants/students and alumni on the availability of the programmes and courses. This will also include seminars and events, discounts and offers, clinics and other services as well as the alumni events, privileges and offers, networking opportunities and fund-raising initiatives. Occasionally information from our parent University and fellow HKU subsidiaries may also be sent. Various communication channels will be employed such as direct-mail, email, mobile phone and other forms of social media, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as programme(s) you enrolled, your graduation year etc.). You always have the right to make subsequent changes on your choice of receiving further marketing materials by sending a written unsubscribe request (by email or by post) to HPSHCC at any time. If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box. ☐
- Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request HPSHCC to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. Applications for access to personal data should be made by using the Data Access Request Form and on payment of a fee. Such applications for access to information should be addressed to the Data Protection Officer, via [privacy@hkupspace-plk.hku.hk](mailto:privacy@hkupspace-plk.hku.hk). For general requests of personal data amendment, please contact the Admissions Office of HPSHCC.
- For details on HPSHCC's Policy on Personal Data (Privacy), please refer to the College's Website (<http://hkupspace-plk.hku.hk/chi/privacy-policy>).
- HKU SPACE, being part of the University of Hong Kong, the Personal Information Collection Statement of the University also applies and can be accessed from (<http://www.aal.hku.hk/admissions/documents/pics.pdf>).

## 聲明及授權 Declaration and Authorisation

- 本人聲明本報名表及隨附文件所載一切資料，依本人所知均屬正確，並無遺漏。如有虛假或資料不全，即使已獲校方錄取及註冊，亦有可能被取消資格。
- 本人授權香港大學專業進修學院/港大保良何鴻燊社區書院使用本人的資料，作為處理本人申請港大保良何鴻燊社區書院課程之用，以及查閱本人於香港或其他地方之學籍紀錄。
- 本人授權香港大學專業進修學院/港大保良何鴻燊社區書院向相關機構增補、發放及查閱有關本人申請課程所列出的學歷及專業資格。
- 本人同意如本人註冊入學，當遵守香港大學及所就讀院校的規例。
- 本人明白，已繳費用，概不退還。

- I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete and that any false information or misrepresentation will disqualify my application for admission and enrolment.
- I authorise HKU SPACE/HPSHCC to use, check and process my data as required for my application to HKU SPACE Po Leung Kuk Stanley Ho Community College programmes. I accept that all the data in this form and those HKU SPACE / HPSHCC is authorised to obtain will be used for purposes related to the processing and administration of my application in the College's context.
- I authorise HKU SPACE/HPSHCC to obtain, and relevant authorities to extract, release and access any information about my qualifications and/or employment as required for my application.
- I consent that if registered in HKU SPACE Po Leung Kuk Stanley Ho Community College, I will conform to the Statutes and Regulations of The University of Hong Kong and the rules of HKU SPACE/HPSHCC.
- I am fully aware that fees paid are neither refundable nor transferable.

☐ 本人已細閱、明白並同意香港大學保良何鴻燊社區書院之申請人注意事項，收據個人資料聲明及有關香港大學專業進修學院及港大保良何鴻燊社區書院在處理個人資料(私隱)的守則。I have noted, understood and agree to the contents of the Notes to Applicants of HKU SPACE Po Leung Kuk Stanley Ho Community College, their Statement on Collection of Personal Data and the policy on Personal Data (Privacy) of the HKU School of Professional and Continuing Education and HKU SPACE Po Leung Kuk Stanley Ho Community College

申請人簽名 Applicant's Signature \_\_\_\_\_

日期 Date \_\_\_\_\_

## Enquiries

Email: [admission@hkupspace-plk.hku.hk](mailto:admission@hkupspace-plk.hku.hk)

Tel: 3923 7000

Fax: 3923 7111

(Nov 2019)